

“Connecting People With Places”



MPE PROVIDES VALUABLE SERVICES - AT NO COST TO YOU.

At Meeting Professionals Expectations (MPE), we provide site selection and meeting support services to organizations, nationally and internationally. In essence, we are about “connecting people with places” - ensuring the best possible location and price for your meetings and conventions.

Best of all, our services cost you nothing! As compensation for arranging the meeting, we receive a fee from the hotel property you choose. This fee doesn’t affect your room rate or any other hotel costs associated with your meeting.

We can:

- research the best meeting site for your event
- negotiate your contract with the hotel
- line up DMCs, transportation, cruises, speakers, and entertainment

We have unlimited access to destinations and hotel properties in the U.S. and around the globe which gives you a totally unbiased view. If you’re a meeting planner, or are assigned to plan meetings, MPE can save you significant amounts of time and money while increasing the quality of your meetings.



MPE SERVICES

- Site sourcing research
- Site selection
- Site visitation coordination
- Contract negotiation
- DMC selection
- Meeting logistics
- Air transportation
- Ground transportation
- Cruise lines
- Entertainment selection and management
- Speaker sourcing and management
- Off-site events and tours
- Audio visual/production company management
- Pre-convention meeting management
- On-site meeting management
- Detailed post-event pickup reporting
- Post-event financial reporting
- Event staffing

MPE SAVES YOU TIME, MONEY AND HASSLE.



Site Selection. Using the MPE SiteFinder - our exclusive 13-step method of comparing and analyzing hotel properties - we'll make sure you get the ideal hotel for your next meeting. The SiteFinder uses a database of more than 42,000 hotels, as well as our proprietary research, to find the perfect property for you.

Together, we'll work through the 13 steps in the SiteFinder process:

- We jointly develop bid specifications for your event.
- MPE determines the key factors that will be involved in your decision.
- You approve the meeting specifications.
- MPE reviews our database to find the best destinations, venues, and properties that fit your needs.
- MPE solicits bids from all suitable destinations and properties.
- MPE reviews the bids to determine the most appropriate ones for your consideration.
- MPE ranks the bids in order of the best fit.
- MPE develops an easy-to-read, side-by-side comparative analysis of all the proposals.
- MPE reviews the site analysis with you.

- MPE develops and obtains any additional material needed for your assessment.
- MPE obtains references to verify the quality of service at the property.
- MPE orchestrates and conducts site inspections, as requested.
- MPE provides appropriate contract negotiation expertise, based on over 50 years of hotel negotiation experience.

With the MPE SiteFinder, you know you'll be getting a meeting location that meets your every need, plus an equitable contract that's in your best interest.

Meeting Support. MPE can also provide many support services that can save you significant time and money, increase your meeting quality, and add convenience to your meeting plans. These include speaker and entertainment selection, airfare and car rental discounts, supplier contacts, meeting theme design and development, spouse/guest activities, and much more.

Remember: All of these services are provided to you at no cost.



MEMBER



WHY SHOULD YOU CHOOSE MPE?

We know both sides of the industry. MPE is uniquely qualified to help you find the best meeting site possible. Our team of professionals has not only worked in upscale hotels and resorts; we've also served as corporate meeting planners in Fortune 500 companies. As a result, MPE knows the inner workings of both industries. Our contract negotiation skills alone can potentially save you a large amount of time and money.



Experience. MPE professionals have decades of experience in matching organizations with meeting sites. We have great relationships with outstanding hotel chains, cruise lines, speakers and entertainers, and we're able to use these relationships to your advantage.

Contract negotiation. Because our staff is experienced on both sides of the hospitality industry we know hotel contracts inside and out. As a result, you'll always get the most attractive offer from your selected property. Should you need it, MPE can also offer legal assistance.

Post-event reporting. We provide a full financial analysis of the impact your meeting had on the hotel property, including an itemized list of all expenses. Our detailed approach helps you cover all the bases and plan for the future.

Buying power. When you use MPE, you can tap into the leverage created by the hundreds of meetings we arrange on behalf of our clients each year.

Expertise. Our professionals are constantly traveling throughout the United States, as well as the America's and the rest of the world, to research the finest hotel and resort properties. They also attend industry seminars and are active in professional organizations to stay on top of the latest trends.

Resources. The 13-step MPE SiteFinder process uses the most technologically advanced research tools in the industry, from hotel property databases to reporting methods. In addition to our first-hand knowledge, we use six different industry databases to cast the widest possible net and capture the information most relevant to you. Our database is updated constantly to provide you with the most current information available.



No Cost to You! Our services can save you considerable money and effort, but they're provided to you at no cost. As compensation for handling the meeting arrangements, we receive a fee from the supplier sites that you choose.

MEMBER



TRY MPE AT NO OBLIGATION TO YOU.

Visit our website at www.MeetingPro.com, and submit the specs for your next meeting, or contact us today at the phone number below or email us. We'll immediately go to work and find the best possible property for you. Why not try it? There's no obligation to continue the relationship if you're not satisfied with the results. We look forward to serving you soon!

CONTACT MPE

HEADQUARTERS:

Meeting Professionals Expectations, Inc.
2604 Lambda Lane
Flower Mound, TX 75028-1831
Phone: 972-691-3170
Fax: 866-261-2021
Web: www.MeetingPro.com
Email: info@MeetingPro.com

